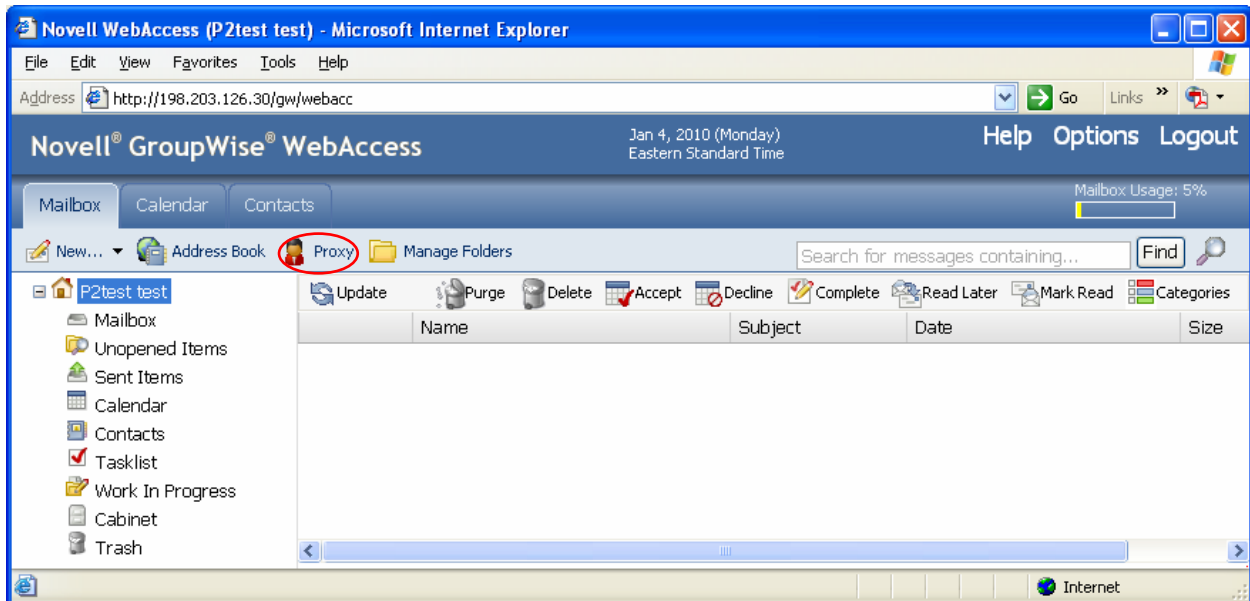
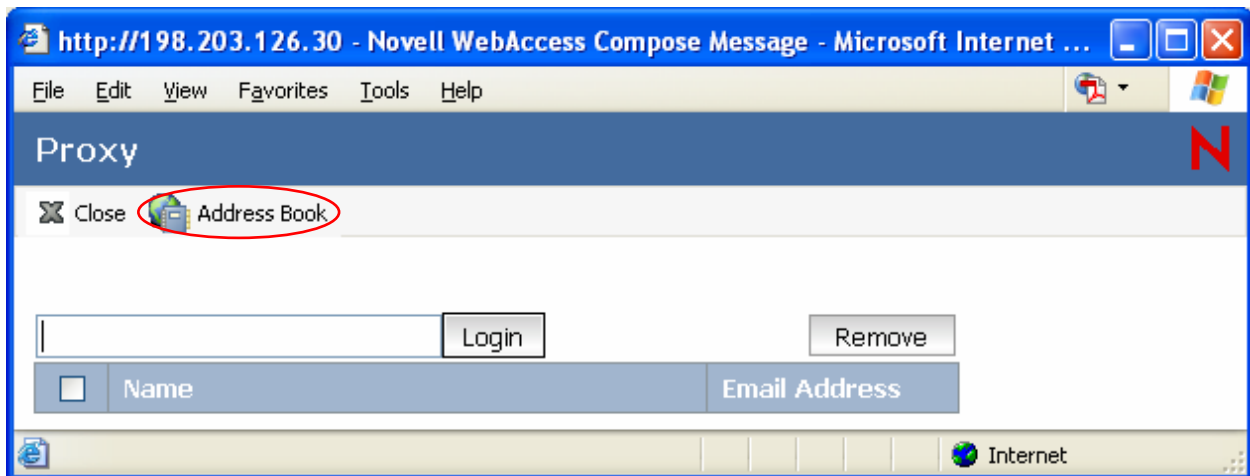


Proxy using WebAccess

Click on the **Proxy** link



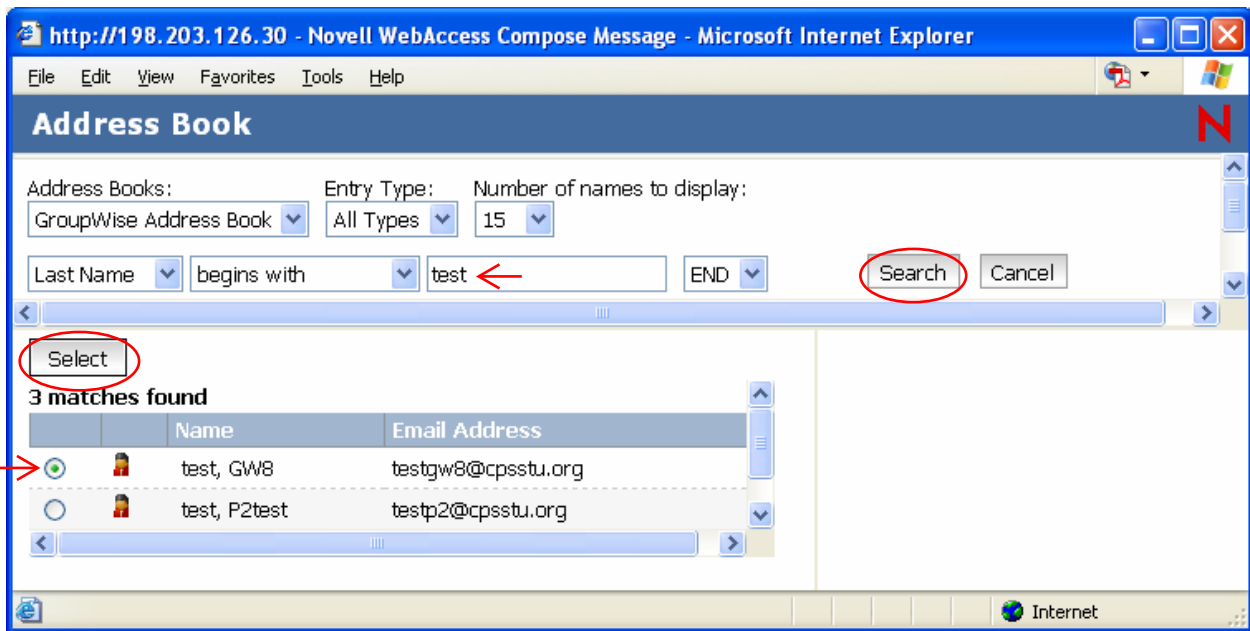
Click on **Address Book** to search for the account you are proxying to.



Once in the Address Book search for the account. In this example it's "GW8 Test"

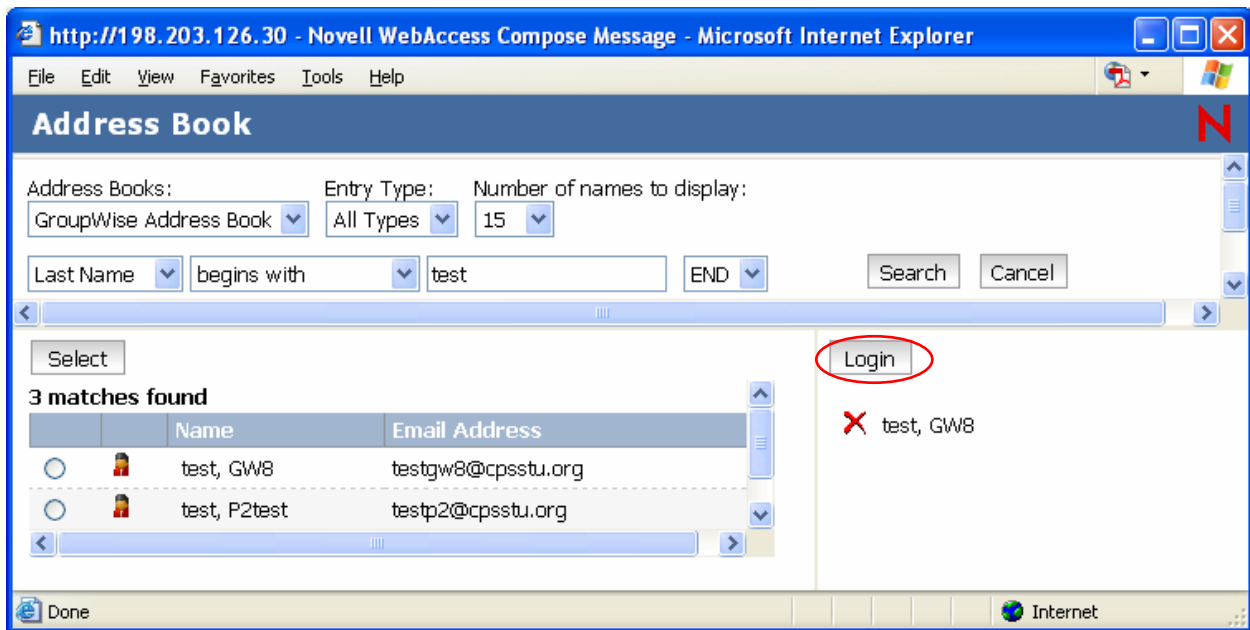
Type **test** and click **Search** – all entries with "test" will appear

Choose **GW8 Test** and click **Select**.



Once Select is chosen, the account you are proxying to will appear on the right.

Click **Login** and you will be in that account.



Please note: You only have to go to the address book and pick the account once. After the process is completed the account will appear in your Proxy list when you click on Proxy and you can access the account directly from it.